

MINISTRY OF LAW AND HUMAN RIGHTS
DIRECTORATE GENERAL OF IMMIGRATION

OFFICIAL MEMO
NUMBER : IMI.1-UM.01.01-4088

To : Primary High Leaders and Main Expert Immigration Analyst in the Directorate General of Immigration
From : Executive Secretary of the Directorate General of Immigration
Subject : Temporary Suspension of Office Services and Activities (Lockdown) of the Directorate General of Immigration at the Ministry of Law and Human Rights Building (Ex. Sentra Mulia)
Date : August 25, 2020

In connection with the implementation of the mass PCR Swab Test for COVID 19 at the Directorate General of Immigration in cooperation with the State Intelligence Agency on August 24 and 25, 2020, it is known that **20 (twenty)** of the 303 (three hundred and three) people who were tested on August 24, 2020 were **confirmed positive for COVID-19**. Until now we are still waiting for the results of the examination of the 303 (three hundred and three) people who were tested on August 25, 2020.

In relation to these results, we hereby convey the temporary suspension of office services and activities (lockdown) of the Directorate General of Immigration at the Ministry of Law and Human Rights Building (Formerly Sentra Mulia) for 14 days from August 26 to September 8, 2020 to carry out sterilization in the form of spraying disinfectant on every floor and throughout the rooms. All employees are ordered to **work from home**.

In order to maintain the security of the office building, all Primary High Leaders are asked to order the Head of the Administration Subdivision and all employees **to check electric devices as well as document security** in their respective rooms and it is expected that all employees work from home with full responsibility and implement Health Protocols to prevent the spread of COVID-19.

Thank you for your attention and cooperation.

(QR Code)

(signed.)
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SSEK Translation
August 27, 2020



Copies to:

1. Director General of Immigration (as a report);
2. Archives-----